

CLARK COUNTY STAFF REPORT

DEPARTMENT: Community Services

DATE: June 15, 2021

REQUESTED ACTION: Approval of a recommended revision to the Clark County Code. A public hearing has also been requested.

☐ Consent ☒ Hearing ☐ County Manager

BACKGROUND

Clark County Code §2.57 creates the Community Action Advisory Board (CAAB). The CAAB oversees Community Services Block Grant funds and is required by the federal Community Services Block Grant Act (42 U.S.C. § 9910). Clark County Community Services is requesting a change to the Clark County Code consistent with recommendations from the CAAB.

The requested change alters the provision for new board members filling vacant positions. As currently written, section 2.57.050 states new board members shall complete the unexpired term of a vacant position. The CAAB would like all new members to start a new three-year term that would expire on December 31 of the 3rd year of their first term.

2.57.050 Term of office.

The initial term of office for all members shall be three (3) years. At the end of the initial three (3) year period, one-third (1/3) of the original positions, including representatives from each sector, will be filled for only one (1) year, after which they will again be three (3) year positions. One-third (1/3) of the original positions, including representatives from each sector, will be filled for only two (2) years, after which they will again be three (3) year positions. One-third (1/3) of the original positions, including representatives from each sector, will be filled for three (3) years. ~~((Any vacancy shall be filled for the remainder of the unexpired term, as needed.))~~ Any vacancy shall be filled for a three-year term ending on December 31st of the third year. (Sec. 6 of Ord. 1996-07-39)

COUNCIL POLICY IMPLICATIONS

A public hearing is required to modify the Clark County Code.

ADMINISTRATIVE POLICY IMPLICATIONS

These changes to the County Code have been recommended by the Community Action Advisory Board. If the changes are approved, county staff will implement the new process for new board members.

COMMUNITY OUTREACH

The Community Action Advisory Board meetings are open to the public and are scheduled at times and locations convenient to potential and actual beneficiaries with accommodations for people with disabilities and oral language assistance (interpretation) for non-English speaking persons.

BUDGET IMPLICATIONS

| YES | NO | |
|-------------------------------------|--------------------------|---|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Action falls within existing budget capacity. |

| | | |
|-------------------------------------|---|--|
| <input checked="" type="checkbox"/> | X | Action falls within existing budget capacity but requires a change of purpose within existing appropriation |
| <input checked="" type="checkbox"/> | X | Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager. |

BUDGET DETAILS

| | |
|--------------------------|-----|
| Local Fund Dollar Amount | \$0 |
| Grant Fund Dollar Amount | \$0 |
| Account | N/A |
| Company Name | N/A |

DISTRIBUTION

Board staff will post all staff reports to The Grid. <http://www.clark.wa.gov/thegrid/>

Michael Torres 05/18/21
 Michael Torres
 Program Manager II, Community Services

Vanessa Gaston 05/18/21
 Vanessa Gaston
 Director, Community Services

Primary Staff Contact Name and Extension: Michael Torres, 564.397.7801

APPROVED: Eileen J. O'Brien
 CLARK COUNTY, WASHINGTON
 CLARK COUNTY COUNCIL

DATE: June 15, 2021

SR# _____

APPROVED: _____
 Kathleen Otto, County Manager

DATE: _____



BUDGET IMPACT ATTACHMENT – NONE**Part I: Narrative Explanation**

I. A – There is no budget impact.

Part II: Estimated Revenues

| Fund #/Title | Current Biennium | | Next Biennium | | Second Biennium | |
|--------------|------------------|-------|---------------|-------|-----------------|-------|
| | GF | Total | GF | Total | GF | Total |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| Total | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

II. A – Describe the type of revenue (grant, fees, etc.)

Part III: Estimated Expenditures

III. A – Expenditures summed up

| Fund #/Title | FTE's | Current Biennium | | Next Biennium | | Second Biennium | |
|--------------|-------|------------------|-------|---------------|-------|-----------------|--------------|
| | | GF | Total | GF | Total | GF | Total |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| Total | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | Total |

III. B – Expenditure by object category

| Fund #/Title | Current Biennium | | Next Biennium | | Second Biennium | |
|----------------------|------------------|-------|---------------|-------|-----------------|-------|
| | GF | Total | GF | Total | GF | Total |
| Salary/Benefits | | | | | | |
| Contractual | | | | | | |
| Supplies | | | | | | |
| Travel | | | | | | |
| Other Controllable | | | | | | |
| Capital Outlays | | | | | | |
| Inter-fund Transfers | | | | | | |
| Debt Service | | | | | | |
| Total | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

ORDINANCE NO. 2021- 06-14

**An ordinance amending portions of the Clark County Code relating to the
Community Action Advisory Board**

WHEREAS, the Community Action Advisory Board has recommended adoption of changes to the Clark County Code; and

WHEREAS, the Clark County Council finds, following a duly-advertised public hearing, that adoption of this ordinance will further the public welfare; now, therefore,

**BE IT ORDERED, RESOLVED AND DECREED BY THE CLARK COUNTY
COUNCIL OF CLARK COUNTY, STATE OF WASHINGTON, AS FOLLOWS:**

Section 1. Amendatory. Sec. 5 of Ord. 1996-07-39; amended by Sec. 3 of Ord. 2018-05-17; amended by Sec. 1 of Ord. 2019-06-04, and codified as Clark County Code (CCC) 2.57.050, is amended to read:

2.57.050 Term of office.

The initial term of office for all members shall be three (3) years. At the end of the initial three (3) year period, one-third (1/3) of the original positions, including representatives from each sector, will be filled for only one (1) year, after which they will again be three (3) year positions. One-third (1/3) of the original positions, including representatives from each sector, will be filled for only two (2) years, after which they will again be three (3) year positions. One-third (1/3) of the original positions, including representatives from each sector, will be filled for three (3) years. ~~((Any vacancy shall be filled for the remainder of the unexpired term, as needed.))~~ Any vacancy shall be filled for a three-year term ending on December 31st of the third year. (Sec. 6 of Ord. 1996-07-39)

Section 2. Effective Date. This Ordinance shall be effective on the 10th day following adoption.

Section 3. Instructions to the Clerk. The Clerk of the Council shall:

- A. Record a copy of this Ordinance with the Clark County Auditor; and
- B. Transmit a copy to Code Publishing; and
- C. Cause notice of adoption of this Ordinance to be published forthwith, pursuant to Clark County Code 1.02.140.

Section 4. Roll Call Vote. The following persons voted in favor of the above Ordinance amendments:

Temple Lentz, Karen Bawerman,
Gary Medvigy, & Eileen Quiring O'Brien.

The following persons voted in opposition to the above Ordinance amendments:

NOTE: Julie Olson absent.

ADOPTED on this 15th day of June, 2021.

Attest:


Clerk to the Council

CLARK COUNTY COUNCIL
CLARK COUNTY, WASHINGTON

By: 
Eileen Quiring O'Brien

Approved as to Form Only:
ANTHONY GOLIK
Prosecuting Attorney

By: _____
Temple Lentz, District 1

By: Amanda Migchelbrink 05/18/21
Amanda Migchelbrink
Deputy Prosecuting Attorney

By: _____
Julie Olson, District 2

By: _____
Karen Dill Bowerman, District 3

By: _____
Gary Medvigy, District 4

